

# **Camp Krem**

## ***Job Description***

**Job Title: Nurse Assistant (to be combined with counselor position)**

**Reports to: Registered Nurse, Program Directors**

**Position Purpose:** Responsible for assisting in providing health and safety services to campers and staff.

**Essential Job Functions:**

- ♦ Assist in providing health care and first aid services to meet the needs of camp staff and campers.
- ♦ Assist with daily medication management and administration.
- ♦ Help supervise and care for people admitted to the Health Center for care.
- ♦ Monitor and assist in maintaining health and safety practices while working in other areas throughout camp.
- ♦ Work with other staff to minimize/eliminate health and safety risks.
- ♦ Assist the nurse with preparation for first day medication set-up including rosters, labels, and phone calls.
- ♦ Assist the nurse with follow-up phone calls and making doctor's appointments.
- ♦ May be assigned additional duties by the nurse or program directors as needed.

**Other Job Duties:**

- ♦ Assist the Registered Nurse with the organization, cleanliness, and maintenance of the Health Center and health care supplies.
- ♦ Communicate and interact effectively with fellow staff members, administrative staff and campers, regardless of ability, race, creed, national origin, sexual identification or gender.
- ♦ Abide by all camp policies and procedures.

**Qualifications:**

- ♦ Experience in first aid and emergency management services.
- ♦ Must possess valid drivers' license and be willing to drive camp vehicles.
- ♦ Current first aid and CPR certifications, or willingness to obtain

**Physical Aspects of the Job:**

- ♦ Ability to lift/assist campers and staff.
- ♦ Ability to read and follow directions on medication labels, health forms, physician orders, and parent letters.
- ♦ Ability to maintain written record system.
- ♦ Ability to observe and assess sanitation and safety conditions of the camp.
- ♦ Exhibit endurance to meet emergency needs.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.